

NPSBN SUBCOMMITTEE

MARCH 19, 2020 -- 1:00 PM

WEB CONFERENCE

MEETING MINUTES

1. Meeting convened at 1:02 PM.
2. Quorum was established with 7/12 members present. Attended via teleconference: Connie Bandt, Kevin Fosso, Paul Hughes, Dale Schmidt, John Schrader, AJ Schroeder, and Victor Voss.

Members absent: David Harvey, Gerry Klein, Peter Nimmer, Ben Warrington, and David Zibolski.

3. Meeting Minutes
 - A. Review and approval of November 5, 2019 Meeting Minutes

Motion to approve the meeting minutes by Schrader. Seconded by Voss. Unanimous approval.

4. Old Business
 - A. Membership Representation Update
 - 1) Welcome/Announce new Subcommittee Members
 - Sheriff Dale Schmidt from the Dodge County Sheriff's Office introduced himself and described his professional background.
 - John Schrader from the Wisconsin Department of Natural Resources introduced himself and described his professional background.
 - 2) Annual Election of Chair and Vice Chair
 - Voss nominated Gerry Klein for Chair of the NPSBN Subcommittee.

Motion to close the nominations and cast a unanimous ballot made by Voss. Seconded by Schroeder. Unanimous approval.

- Hughes nominated himself for Vice Chair of the NPSBN Subcommittee.

Motion to close the nominations and cast a unanimous ballot made by Voss. Seconded by Schrader. Unanimous approval (Hughes abstained).

- B. Discussion and possible action regarding potential DNC preparations
 - 1) Hughes led a discussion around preparations for the DNC on the local and federal level. The goal would be to develop a guidance document that can be shared with local and federal law enforcement agencies. Hughes shared that he will continue to keep pushing for preparations and will keep the NPSBN Subcommittee informed of what he learns on other DNC subcommittees he serves on.
 - 2) There was a question of whether an Incident Management Team (IMT) has been established. Hughes confirmed there was not an IMT set up yet, but Hughes also shared that every participating agency needs to submit an ICS 205 form in order to support the DNC. Participating agencies also need to submit additional paperwork to the Spectrum Deconfliction Subcommittee by June 5, 2020. Hughes is member of that subcommittee, and paperwork or questions may be submitted directly to him.
- C. Plan for distributing the FirstNet WI Priority Setting Guide to the Public Safety Community

- 1) Hughes will plan to distribute the guide to Wisconsin Emergency Management's contacts at various Wisconsin public safety associations and suggested that members also begin distributing the guide to other emergency response associations, especially the ones they represent on the subcommittee. Hughes will communicate with Chair Gerry Klein on this topic as well.
 - D. FirstNet Update – This was moved to Agenda Items 5A. and 5B.
5. New Business
- A. AT&T Discussion: Plans for 5G in Wisconsin and how it might affect rural public safety access to broadband. – *Tim Pierce from FirstNet*
 - 1) Pierce guided the subcommittee members through a live information gathering module.
 - 2) Pierce outlined FirstNet's roadmap priorities:
 - Increase outdoor and indoor coverage, particularly Band 14, at locations deemed to be public safety priorities.
 - Advocate for changes in policies, codes, and standards to facilitate in-building coverage enhancements.
 - Grow and enhance the deployables fleet considering varying operational needs, staging locations, and technology options.
 - 3) Pierce gave a presentation on 5G services and is looking for additional feedback on this topic.
 - B. Push to Talk technology rollout in Wisconsin – what are the implications and planning that needs to happen? – *Tim Pierce from FirstNet*
 - 1) Pierce guided the subcommittee members through another live information gathering module.
 - C. Scheduling a combined meeting with the 911 Subcommittee in 2020 to discuss inter-relationship between statewide ESInet and NPSBN
 - 1) Jessica Jimenez shared that the ESInet RFP responses were just recently due to be submitted. Once there is an ESInet vendor contract in place, there should be more information that would warrant a meeting of both the 911 Subcommittee and the NPSBN Subcommittee.
 - D. WECS Review
 - 1) Provide outreach and education on status of emerging public safety broadband services.
 - Molly Boss shared the background on the WECS goals and proposed a workgroup to brainstorm ideas on this.
 - Boss asked for volunteers to email Boss or Hughes to indicate their interest in participating in this workgroup. Hughes asked for volunteers to contact Boss or Hughes within the next two weeks to indicate their interest.
 - E. Roadmap of 2020 projects – Tabled for next meeting.
 - F. Introduction of new Public Safety Broadband Specialist with OEC – *Molly Boss*
 - 1) Margaret Zieke will be starting with OEC on March 30, 2020. She is transferring from Wisconsin Emergency Management.
6. There was no public comment.
7. Next Meeting Date and Location: May 21, 2020; Department of Military Affairs, 2400 Wright Street, Madison, WI, Room 230
8. Quorum was established at the beginning of the meeting but was lost around 1:55pm when several members left the call. The meeting ended at 2:11pm with no motion to adjourn due to a lack of quorum.

Respectfully Submitted,
Meredith Hauge
DMA/OEC